



Council District 14, City of Los Angeles

Actions may vary depending on the event's seniority in DTLA and pursuant to the Council office's discretion.

Events presenting before the Street Closure Committee will first receive a list of suggested/required documents to provide during the presentation.

Below please find the suggested materials expected at a street closure presentation:

- o One-Page Summary of Event Details that include:
- o Event background, location, schedule, and organizer's contact info
- o Street, sidewalk, freeway on/off ramp closures requested
- o Proposed community outreach efforts with maps of area
- o Identification of community benefits and effects to Downtown-wide economic development
- o Identification of any restricted parking and any additional parking that may be provided to residents and businesses
- o Site plan and scale drawings, including:
 - o Streets and sidewalks
 - o Equipment set-up- barricades
 - o Circulation flow for pedestrians and vehicles within closure

If the event has presented before and the event has taken place in DTLA in a previous year with multiple community complaints about the closure, the Street Closure Committee will recommend suggested amendments to the event coordinators for the following year in writing with a warning.

If the event closure the third time round does not reflect any considerations of the Street Closure Committee and the affected BID office recommendations, Council District 14 staff will issue a notice of opposition to the Bureau of Street Services Special Events Department and the investigator assigned to the event permit will be notified of such opposition.

